**Actions from AFF Finance Sub Group Meeting**

11.7.22 – Present: NC, KW, FS Apologies: CT, EB

**Updates**

Due to competing commitments, including holiday OSG not met since 16.6.22

Learning Calendar

* Morrish event for AFF 21 June very informative and good participation, though numbers on the low side. Was it publicised enough?
* D&I, July 13th. Final preparations for our first f2f and virtual event. 3 distinguished speakers.
* Brendan Barber event, still to progress to next stage
* September event on Pensions supported

NC’s actions

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| 1 | D&I event:  CT to have software for camera and lap top. KW to take lap top.  Issue further invite to boost numbers - NC. 20+ virtual, Exec speakers and few others in the room  We’ll be charged for full 20 meals. | **Urgent** |
| 2 | Share draft rules with EC in advance of Wednesday.  Comments of OSG – consider Bank and Insurer Charity as beneficiaries if AFF dissolved. Be clear on Groups status. | **Urgent** |
| 3 | D&I report issued today and NC asking for everyone to input before Wednesday | **Urgent** |
| 4 | NC chasing outstanding biogs and photos | **Wednesday** |
| 5 | NC had shared new draft AFF imagery. NC will seek further input and work with EB. NC still wanting more input and time to consider feedback, also seeking Affiliates’ views | **Pending** |
| 6 | 2022 meeting and learning event calendar, do we share with AFF leads and ask for input and thoughts on topics? Not yet. Wait for NC’s discussions with Nicky and Jed. | **Pending** |
| 7 | Website  Remaining templates for logo/ letter head to KW  Repository of data, e.g. notes of meeting.  Not appropriate KW’s lap top  GDPR issues for KW as contractor | July |
| 8 | Meeting with Brendan Barber  Write out to EC members/ possibly AFF affiliates to share information  NC has linked with Laura on data FCSB hold and pursuing BB’s participation in an AFF event  Keep relationship oiled | **July** |

KWs actions

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| 1 | Pension seminar and survey. Awaiting issue in August |  |
| 2 | Hybrid working survey, KW to issue as no comments from EC |  |
| 3 | Next Exec meeting, request agenda items, issue agenda/ papers prior to meeting, complete notes of meeting. | On going |
| 4 | Live Feedback item for future EC | Put back, other priorities |
| 5 | KW to do LNA for Exec members, keep it light, shows investing in them as Exec members. | Put back, other priorities |
| 6 | Email out to EC members updating them on OSG discussions around 13.7.22 event and what’s expected of them | Done |

FS’s actions

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| 1 | Audit work complete. FS to arrange payment.  Certification office confirmed AFF no longer in their jurisdiction |  |
| 2 | Subscriptions for this year, 5 still outstanding, FS is chasing | June |

CT’s actions

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| 1 | Learning Calendar Actions:   * Hybrid working, final preparations * Pension seminar   – Neil Kinnock quote and Ch5 programme – live on your pension – link   * Comment on draft survey * Organise speakers | CT |

Regards

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