**Actions from AFF Finance Sub Group Meeting**

21.11.22 – Present: NC, KW, FS, apologies CT & AL

* Both the Hybrid working and Morrish employment law events were successes. Would have liked more attendance at the Morrish event. NC had some feedback about link problems, he will follow up.

NC’s actions

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| 1 | Inclusion champion role on EC and OSG.  Move forward with AL | **Urgent**  NC/ AL |
| 2 | Affirm Constitution to be issued prior to EC meeting 7.12.22  NC to speak to DM/ Ged  NC and FS to move forward indemnity insurance application. Agreed EC members to provide professional qualification and work title/ TU or employee association, requirement of insurance and therefore continued EC member. NC to inform EC members  New rules effective from a date in December | **Urgent**  NC  FS/ NC  NC |
| 3 | D&I Action Plan  NC to reissue and sign off at next EC meeting. The document will be shared more widely and further comments sought. | **Urgent**  NC |
| 4 | NC chasing outstanding biogs and photos | By 1 November |
| 5 | New AFF imagery.  NC still wanting more input and time to consider feedback, also seeking Affiliates’ views | Pending |
| 6 | Website  Secure site moving forward slowly some technical challenges. To invite EC to access and play/ login details. Agreed include what Treasurer information we have for upto 7 years. Will need procedure to annually input new and expel old data.  Need to up load EC meeting notes, and OSG notes  Remaining templates for logo/ letter head to KW  Not appropriate KW’s lap top. GDPR issues for KW as contractor | By 1 December |
| 7 | Follow up with Brendan Barber & FSCB  NC speaking with Laura Conaghhan, as last meeting postponed  Would BB be interested in February Cost of Living event - NC | By 1 December |
| 8 | 2023 Elections, NC to start thinking about timeline and process. KW confirmed he wouldn’t be standing again and would step down from the Secretary role. | NC |
| 9 | Set up meeting/ chat with Jane Lewis, access to Unite branches | By 31.12.22 |
| 10 | Governance - Seek specialist input from Community TU, Dave Fiddler on AFF’s obligations as an entity | By 1 December |

KWs actions

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| 1 | KW to issue revised Learning and meeting calendar | By 1 December |
| 2 | Transition Survey, KW waiting to hear from Mike Calvert, Royal London  Green Survey, KW & CT met with Tim and Matt, NGSU. KW to produce first draft | Delayed by MC |
| 3 | Next Exec meeting, request agenda items, issue agenda/ papers prior to meeting, complete notes of meeting. | On going |
| 4 | Live Feedback item for future EC | Put back, other priorities |
| 5 | KW to do LNA for Exec members, keep it light, shows investing in them as Exec members. | Put back, other priorities |
| 6 | Waiting to hear from Tim Rose on hybrid and taxation consultation and piggy backing NGSU’s return. Dropped as Nationwide didn’t complete a response. | Closed |
| 7 | Resolve with AL why now receiving invites | AL/ KW |
| 8 | NC can’t do 19.12.22 date – can we rearrange? | KW All |

FS’s actions

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| 1 | Subscriptions for this year, 1 still outstanding, NC and FS are chasing | December |
| 2 | Provide NC with accounts to upload to secure site. | By end November |
| 3 | Complete Treasurer part of indemnity Insurance application and organise meet with insurers | By end November |

CT’s actions

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| 1 | Learning Calendar Actions:   * Cost of Living event, late February time. CT and FS moving forward. TUC economics person, Brendan Barber, possible ideas * Green agenda in the finance sector. Survey early in New Year and event March/ April 23. Black Mountain College, Portsmouth masters student, STUC Environment person, Zurich and other ideas. Working with Tim and Matt, NGSU   For the future   * Pension seminar 2023. STUC lined up. FS raised topic of Collective DC scheme, CWU/ Post office first in UK, common in EU. AFF members will want access to information. * Abusive relationships/ domestic abuse – work place policies, support organisations, latest thinking. CT and AL would take forward * Baby loss, still birth and miscarriage – employer support – Donna Wayman, Zurich * Progress Together – socio-economic progress in organisations in the Finance Sector. AMS on Linked in, Work experience, school outreach etc. * Handling Conflict at Work – legal view and TU expertise | CT/ NC |

Regards

Kevin Watts

+44 7720069383