|  |  |  |
| --- | --- | --- |
| **Invoice to** | **Invoice from** | **Invoice Summary** |
| Fiona SteeleTreasurerAlliance for Financec/oDeputy General SecretaryAegis the Union1-3 Lochside Crescent, Edinburgh Park, Edinburgh EH12 9SEEmail: Fiona.Steele@aegistheunion.co.uk | ETAC HR ConsultancyThe Greys, Station Road, East Tisted, Alton, Hampshire, GU34 3QXPhone:+44 1420 588316/ +44 7720069383Email: k.watts.etac@outlook.com | Invoice Number2021.11.013Invoice Date 1 November 2021Payment Terms28 days from receipt of invoicePayment DetailsK T WattsSort code: 30-99-71Account No: 02097162Lloyds Bank, UKReference: Please state AFF and invoice number |

|  |  |
| --- | --- |
| **Date and description of work done** | **Total for day** |
| **October 2021**Work for AFF on: 1,4,7,8,12,18,19,21,29 October 2021Total 14.75 hours.Charge rate - fixed rate for AFF, 2 days, (agreed revised rate of £30 ph) | £420.00 |
| **Total of invoice** | £420.00 |

Thank you

Kevin Watts

ETAC HR Consultancy